

# Transient Lodging Tax

Town of Narrows

210 Main Street • PO Box 440 • Narrows, VA 24124 • (540) 726-2423

TRANSIENT LODGING TAX DUE FOR THE MONTH OF: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

## TRANSIENT LODGING TAX COMPUTATION

1. GROSS TRANSIENT LODGING RECEIPTS, INCLUDING FEES CHARGED BY INTERMEDIARIES FOR FACILITATING THE SALE OF ACCOMMODATIONS (Do not include any tax receipts) \$ \_\_\_\_\_
2. ALLOWABLE DEDUCTIONS:
  - a. Lodging paid for by a public institution in connection with any education conference for program \$ \_\_\_\_\_
  - b. Lodging paid for by Federal, State or Local Governments \$ \_\_\_\_\_
  - c. Lodging Fees Paid to a 3<sup>rd</sup> Party Intermediary (include statement of accounting) \$ \_\_\_\_\_
  - d. Other (Please Specify) \_\_\_\_\_ \$ \_\_\_\_\_
  - e. Total Deductions \$ \_\_\_\_\_
3. Item 1 less item 2D (Taxable Receipts) \$ \_\_\_\_\_
4. Transient Lodging Tax (4% of item 3) \$ \_\_\_\_\_
5. Less 3% Discount for Tax Collection (If paid by 20<sup>th</sup> of month) \$ \_\_\_\_\_
6. Unpaid Balance from Previous Month \$ \_\_\_\_\_
7. TOTAL TRANSIENT LODGING TAX DUE \$ \_\_\_\_\_
8. 10% Penalty for Late Payment \$ \_\_\_\_\_
9. 10% Interest Per Annum \$ \_\_\_\_\_
10. Total Transient Lodging Tax, Penalty, & Interest \$ \_\_\_\_\_

Report and payment due on or before the 20<sup>th</sup> day of the month following the month during which the tax was collected.  
Checks or money orders should be made payable to the Town of Narrows.

IF PAID AFTER DUE DATE, A PENALTY OF 10% OF THE TAX, AND INTEREST AT THE RATE OF 10% PER ANNUM WILL BE COMPUTED UPON THE TAX AND PENALTY FROM THE DATE SUCH WERE DUE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_